## Returned and Uncashed Checks

Georgia Code Section 48-7-112 provides that whenever an individual refund check is issued for a refund, the check shall be sent by first-class mail to the claimant at the address shown on the return in an envelope instructing return of the envelope if not delivered in ten days. It then provides that the Commissioner shall publish in print or electronically the names of those whose checks are returned (returned checks). It also provides that any refund check which is not cashed within 180 days after the date of the check (uncashed checks) shall be void.

The Department is very concerned about identity theft. The Department has chosen to electronically publish both returned and uncashed checks using the secure environment of the Department's Georgia Tax Center (GTC). When either the check is returned or the 180 days elapses, the amounts are credited back to the taxpayer's account in GTC.

These returned and uncashed checks can be reviewed on the <u>Georgia Tax Center</u> (GTC), by clicking on "Where's My Refund" and follow the instructions or by creating an individual tax account (See Step 1) then clicking "Check Refund Status". **If you already have a login and password, please proceed to Step 2.** 

## Step 1

Open your internet browser and enter https://gtc.dor.ga.gov in the address line.

Click on the 'Signup' button

Click to set up online access for existing taxpayer

Click to provide your account information.

From the dropdown account type box, choose Individual Income Tax

Enter and confirm your Social Security Number

Enter your Federal Adjusted Gross Income from the last return filed.

Click "OK" to continue

Enter all required fields making sure to add a valid email address.

Click "OK" to continue

Create login ID and password; login ID is at least 6 characters and is case sensitive

Click the blue question mark for specifications for the password

Continue by selecting the secret questions

When done, click "OK" and submit your request

You will receive an email with an authorization code to log into your account for the first time.

Once you receive your authorization code: Enter your username and password Enter the authorization code Click "Login"

## Step 2

Log into your GTC Individual tax account Click on your SSN under "My Account"

Under the "I want to" menu bar, click on 'Check Refund Status', and enter the year you are inquiring about.

To claim a refund or if you have questions please contact our Taxpayer Services Division @ 1-877-423-6711 to speak to a representative for assistance.